

THANTHAI PERIYAR GOVERNMENT INSTITUTE OF TECHNOLOGY
VELLORE - 02

Internal Quality Assurance Cell (IQAC) | Action Plan & Implementation Timeline (AY 2026–2027)

Ref. No.: TPGIT/IQAC/AC-PLAN/2026-27/01

Date: August 6, 2026

Issued By: Office of the IQAC Coordinator

Target Audience: IQAC Members

SUBJECT: APPROVAL AND IMPLEMENTATION OF IQAC ACTION PLAN & TIMELINE FOR ACADEMIC YEAR 2026–2027

1. Presentation & Approval of IQAC Action Plan (AY 2026–2027)				
Action Item / Phase	Short Description of Action	Start Date & Target Date	Primary Responsibility	Duration
1.1 IQAC Calendar	Draft and finalize the annual schedule for IQAC meetings, audits, feedback cycles, and AQAR submission deadlines.	01/06/2026 – 15/06/2026	IQAC Coordinator	2 Weeks
1.2 Sub-Committee Restructuring	Form sub-committees and appoint departmental coordinators to manage criterion-wise quality benchmarks.	10/06/2026 – 25/06/2026	Principal & IQAC Head	~2 Weeks
1.3 Faculty & Staff Orientation	Conduct an institutional meeting to brief faculty and staff on the quality goals and targets for AY 2026–2027.	01/08/2026 – 07/08/2026	IQAC Team	5 Days
2. Academic, Administrative & Institutional Quality Enhancement				
Action Item / Phase	Short Description of Action	Start Date & Target Date	Primary Responsibility	Duration
2.1 Modern Pedagogy & ICT	Integrate LMS platforms, ICT tools, and modern teaching methodologies across all engineering departments.	01/07/2026 – 31/12/2026	Academic Council & HODs	6 Months

2.2 Campus Audits	Conduct third-party energy, water management, waste management and environmental green audits.	01/10/2026 – 15/11/2026	Green Campus Committee	6 Weeks
2.3 Seed Grant Program	Invite and fund faculty-led interdisciplinary research proposals and patent filing applications.	15/08/2026 – 30/09/2026	R&D Cell	6 Weeks
3. NAAC Quality Benchmarks & Documentation				
Action Item / Phase	Short Description of Action	Start Date & Target Date	Primary Responsibility	Duration
3.1 NAAC Taskforce Formation	Assign dedicated faculty leaders for each of the 10 NAAC criteria to streamline data verification.	15/06/2026 – 30/06/2026	NAAC Coordinator	2 Weeks
3.2 Central Data Repository	Deploy a cloud folder/web portal for continuous uploading and archival of academic and administrative evidence.	01/07/2026 – Ongoing	Website & IQAC	Continuous
3.3 Internal Audit (Odd Sem)	Perform internal inspection of department files, course records and laboratory facilities for Odd Semester.	15/10/2026 – 30/10/2026	Internal & External Auditors	2 Weeks
3.4 Internal Audit (Even Sem)	Perform final annual inspection of department records, attainment sheets and academic logs for Even Semester.	15/03/2027 – 31/03/2027	Internal & External Auditors	2 Weeks
3.5 Academic Administrative Audit Submission 2026-2027	To systematically assess, enhance and sustain institutional quality across teaching-learning processes, research outputs, governance systems and physical infrastructure in alignment with statutory accreditation standards.	01/04/2027 – 20/04/2027	IQAC AAA member , Internal and External auditors	3 Weeks
3.6 AQAR 2026–27 Submission	Compile, verify and upload the finalized Annual Quality Assurance Report onto the official NAAC portal.	21/04/2027 – 15/05/2027	IQAC Team	6 Weeks
4. Outcome-Based Education (OBE) & Quality Processes				

Action Item / Phase	Short Description of Action	Start Date & Target Date	Primary Responsibility	Duration
4.1 CO-PO Mapping Audit	Review and validate Course Outcomes (CO) to Program Outcomes (PO/PSO) mapping matrices for all courses.	01/07/2026 – 20/07/2026	OBE Committee	3 Weeks
4.2 Question Paper Audits	Evaluate internal assessment question papers to ensure proper alignment with Bloom's Taxonomy levels.	Mid & End Semesters	Exam Cell & HODs	~1 Wk / CAT, Exam
4.3 Stakeholder Feedback & ATR	Collect feedback from students, parents, alumni, and employers, then publish the Action Taken Report (ATR).	01/11/2026 – 30/11/2026	IQAC Team	4 Weeks
4.4 Learner Support Framework	Execute remedial classes for struggling students and coaching/hackathons for advanced learners.	01/08/2026 – Ongoing	Class Advisors & Faculty	Full Year
5. FDPs, Student Enrichment & Best Practices				
Action Item / Phase	Short Description of Action	Start Date & Target Date	Primary Responsibility	Duration
5.1 Summer Faculty FDPs	Track and ensure faculty participation in online/offline FDPs, NPTEL, and industry training programs.	01/06/2026 – 31/07/2026	All Faculty	2 Months
5.2 Winter Faculty FDPs	Organize and conduct institute-level FDPs focused on emerging technology, pedagogy, and research grants.	01/12/2026 – 15/01/2027	All Faculty	6 Weeks
5.3 Student Workshops	Organize technical bootcamps, soft-skill training modules, and career guidance workshops.	01/07/2026 – 28/04/2027	Placement, IIC & Skill Developemnt Cell	Full Year
5.4 Best Practices Implementation	Execute community-centric engineering student projects and establish student peer-tutoring networks.	01/07/2026 – 30/04/2027	EDC & Project Heads	Full Year

6. Department-Wise Initiatives & Timelines				
Action Item / Phase	Short Description of Action	Start Date & Target Date	Primary Responsibility	Duration
Phase I: Initiation	Calendar approval, CO-PO mapping, committee setups, and summer FDP execution.	01/06/2026 – 31/07/2026	IQAC & HODs	2 Months
Phase II: Implementation	Mid-term audits, seed grant rollouts, skill workshops, and initial paper audits.	01/08/2026 – 30/11/2026	HODs & Audit Team	4 Months
Phase III: Review	Stakeholder feedback collection, ATR publication, winter FDPs, and green audits.	01/12/2026 – 28/02/2027	Student Affairs , Green club & IQAC	3 Months
Phase IV: Reporting	End-semester audits, outcome attainment compilation, and final AQAR submission.	01/03/2027 – 15/05/2027	IQAC & Principal	2.5 Months
7. Any Other Matter				
Action Item / Phase	Short Description of Action	Start Date & Target Date	Primary Responsibility	Duration
7.1 Industry Advisory Board	Constitute/update departmental Industry Advisory Boards to review and align laboratory experiments with industry needs.	15/07/2026 – 15/08/2026	Department HODs	1 Month
7.2 Professional (Staff / Student) Chapter Reactivation	Activate student branches of IEEE, ISTE, ASME, SAE, and ICE to hold technical competitions and webinars.	01/08/2026 – 15/09/2026	Chapter Faculty Advisors	6 Weeks
7.3 Alumni Interaction Series	Schedule monthly interactive virtual and offline sessions with alumni for career mentorship and internships.	01/09/2026 – 31/03/2027	Alumni Cell	Monthly

7.4 Learning Management	Every department must register for a learning management system, which ensures sharing teaching material, submission of assignments, mobile learning, e-discussion platforms, assesment outcomes, blended learning support and asynchronous learning.	01/08/2026 – 15/09/2026	All Departments	6 Weeks
7.5 MOUs with Industry	Each department must avail MOUs with industries for internships, training and workshops for students.	-	All Departments	-
7.6 Conference	Atleast one National confernece to be conducted in college so as to enhance faculty and student publications.	In the month of february 2027	College Level	-

IQAC COORDINATOR

IQAC CHAIRMAN